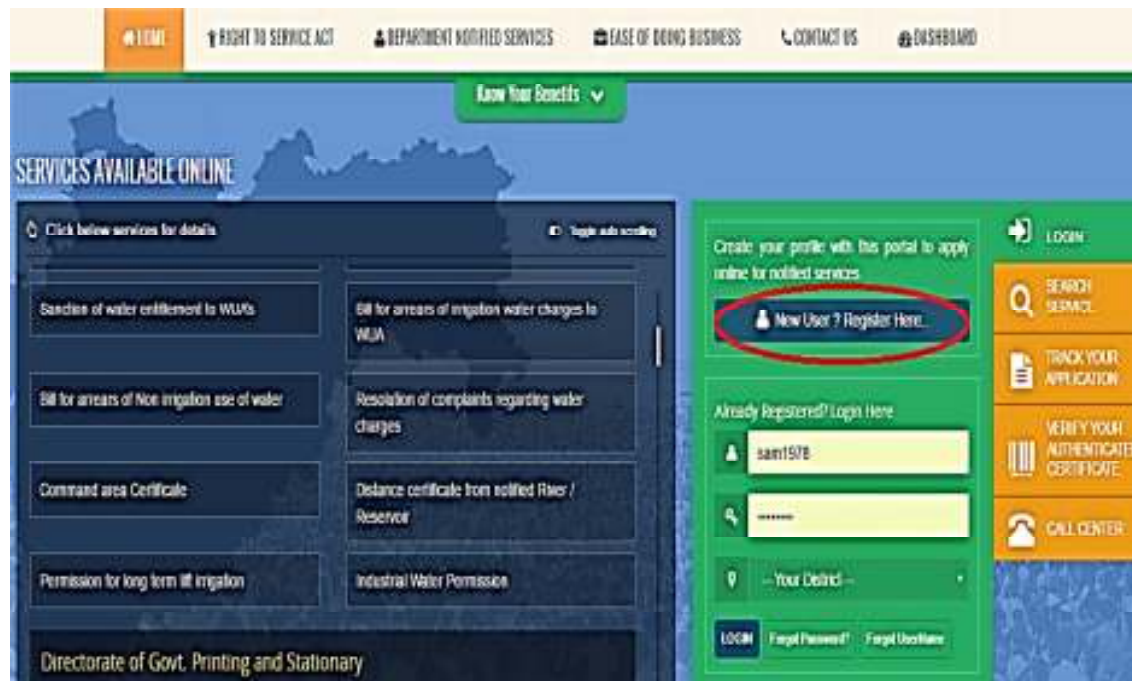


To apply for notified online services of Maharashtra Maritime Board through “Apale Sarkar” Portal of Government of Maharashtra, Please go through following Procedure.

Enter Website Name-



Please create your login profile first.



Choose any one Option to create Profile

CREATE YOUR PROFILE WITH THIS PORTAL TO APPLY ONLINE FOR NOTIFIED SERVICES UNDER MAHARASHTRA RIGHT TO PUBLIC SERVICES ACT 2015

- Information entered on this page will be used as base for most certificates that will be issued by the Government. Please take your time and patiently fill up all the details. Please take special care to rectify spellings in all information that you enter. You can also later modify and alter information on this page.
- For Marathi Keyboard Press CTRL + Y.
- Kindly double click on typed word to get options.

SELECT ANY ONE FROM BELOW GIVEN OPTIONS TO APPLY ON THIS PORTAL

OPTION 1



Create UserID and Password by verifying
AID.

Your information will be downloaded here and
will be saved in your user profile after completion
of eKYC.

OPTION 2




Upload complete self details, photo, Identity
Proof, Address Proof once and Create own
user profile using OTP verification on your
mobile number.

After this process while applying online for
services, you will not need to attach Photo, Identity
Proof and Address Proof.

For Option I Through Adhaar Card Details

OPTION 1



Create UserID and Password by verifying
AID.

Your information will be downloaded here and
will be saved in your user profile after completion
of eKYC.

OPTION 2



Upload complete self details, photo, Identity
Proof, Address Proof once and Create own
user profile using OTP verification on your
mobile number.

After this process while applying online for
services, you will not need to attach Photo,
Identity Proof and Address Proof.

I hereby state that I have no objection in authenticating myself with Aadhaar based authentication system and consent to providing my Aadhaar number and One Time Pin (OTP) data for Aadhaar based authentication for the purposes of availing of the services under Right to Public Services Act from MahaOnline Ltd. I understand that the OTP I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication system for that specific transaction and for no other purposes.


Applicant Detail

UID Number

Send OTP

For Option-II Normal Manual Procedure


OPTION 1



Create UserID and Password by verifying UID.

Your information will be downloaded here and will be saved in your user profile after completion of eKYC.

OPTION 2



Upload complete self details, photo, identity Proof, Address Proof once and Create own user profile using OTP verification on your mobile number.

After this process, while applying online for service, No need to attach Photo, Identity Proof and Address Proof.

1

Applicant Detail

Salutation *	Full Name(English) *	Full Name(Marathi) *	
<div>—Select—</div>	<input type="text"/>	<input type="text"/>	
Father's Salutation *	Father's Name(English) *	Father's Name(Marathi) *	
<div>—Select—</div>	<input type="text"/>	<input type="text"/>	
Date of Birth *	Age *	Gender *	Occupation
<input type="text"/>	<input type="text"/>	<div>—Select—</div>	<div>—Select—</div>

Fill your credentials correctly

2

Applicant's Address [As per document]

Address (English) *	Address (Marathi) *	Street (English)	Street (Marathi)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Section (English)	Section (Marathi)	Building (English)	Building (Marathi)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Landmark (English)	Landmark (Marathi)	District *	Taluka *
<input type="text"/>	<input type="text"/>	<div>—Select—</div>	<div>—Select—</div>
Village *	Pincode *		
<div>—Select—</div>	<input type="text"/>		

3

Mobile No. & Username Verification

10 digit Mobile Number *	One Time Password (OTP) *	PAN No.	UID Number
<div>+ 91</div> <input type="text"/>	<div>Send OTP</div> <input type="text"/>	<input type="text"/>	<input type="text"/>
User Name *	Email ID		
<input type="text"/>	<input type="text"/>		
Password *	Confirm Password *		
<input type="text"/>	<input type="text"/>		

Upload Photo, Address Proof and Identity documents

4 Upload Photograph

Instructions for issued photo:

- 1 The size of the photograph should fall between 500 to 2048
- 2 Photograph Format should be JPEG.
- 3 The width of the photograph should be 160 pixels.
- 4 The height of the photograph should fall between 200 to 212 pixels.


[Photo Edit & Upload Manual](#)

Add Photo

Height 200 px to 212 px
Width 160 px

[Choose file](#) [No file chosen](#)

Well Composed Photo Examples



5 Proof Of Identity (Any -1)

Document Format should be JPEG/ PDF.
The size of the documents between 75 KB to 100 KB.

<input type="checkbox"/> PAN Card	<input type="checkbox"/> Voter ID Card (POI)	<input type="checkbox"/> Passport (POI)
<input type="checkbox"/> Aadhaar Card (POI)	<input type="checkbox"/> Driving License (POI)	<input type="checkbox"/> Government / Semi-Government ID Proof
<input type="checkbox"/> MNREGA Job Card	<input type="checkbox"/> RDSY Card	

6 Proof Of Address (Any -1)

Document Format should be JPEG/ PDF.
The size of the documents between 75 KB to 100 KB.

<input type="checkbox"/> Ration Card	<input type="checkbox"/> Passport (POA)	<input type="checkbox"/> Aadhaar Card (POA)
<input type="checkbox"/> Driving License (POA)	<input type="checkbox"/> Voter ID Card (POA)	<input type="checkbox"/> Extracts of 7/12 and 8 A
<input type="checkbox"/> Property Tax Receipt	<input type="checkbox"/> Property Agreement Copy	<input type="checkbox"/> Water Bill
<input type="checkbox"/> Electricity Bill	<input type="checkbox"/> Telephone Bill	<input type="checkbox"/> Rent Receipt

I declare that the above mentioned information submitted by me is true and correct to my knowledge and belief. I hereby agree to be liable for legal consequences for any information found incorrect or false under section 293 of Indian penal code 1960.

☐ I accept

[Register](#) [Back](#)

Login to apply

SERVICES AVAILABLE ONLINE

Click below services for details

[Department of Co-Operation Marketing and Textiles](#)

- [Liquor Licence](#)
- [Society Name Registration](#)
- [B & B License Amendment](#)
- [Money Lending License Issuance](#)
- [Money Lending License Renewal](#)
- [Law and Judiciary Department](#)
- [Registration Of Partnership Firms](#)
- [Free legal aid and legal assistance](#)

Create your profile with this portal to apply online for notified services

[New User ? Register Here..](#)

Already have an account? Login Here

[Forgot Password](#) [Forgot Username](#)

LOGIN

- [SEARCH SERVICE](#)
- [TRACK YOUR APPLICATION](#)
- [VERIFY YOUR AUTHENTICATED DOCUMENTS](#)
- [SMS SERVICE](#)

Please Select “HOME DEPARTMENT” from Left side List Bar

The screenshot shows the Maharashtra Right to Public Services Act portal. On the left sidebar, the 'Home Department' is selected and circled in red. The main area displays 'YOUR TRANSACTION HISTORY' with a table of transactions.

Sr.No.	Application ID	Service Name	Payment Date	Current Status	Pending User Action	Payment Receipt	Maximum Days For Issuing Certificate	Expected Service Delivery Date	Actual Service Delivery Date	Appeal	Reject
1	BJT12041757510000010	Registration of Vessel		Document Pending		Download	15	02/05/2017		Appeal	Reject
2	CHT110417401310000012	Sale of Tide Table		Document Pending		Download	15	01/05/2017		Appeal	Reject
3	BN0100417575100000008	Registration of Vessel		Document Pending		Download	15	29/04/2017		Appeal	Reject
4	BN01004175772100000337	To issue permission for		Document Pending		Download	15	29/04/2017		Appeal	Reject

Select Maharashtra Maritime Board in drop down of Sub Department.

The screenshot shows the Maharashtra Right to Public Services Act portal. The 'Sub Department' dropdown menu is open, and 'Maharashtra Maritime Board' is selected and circled in red. The 'Proceed' button is also visible.

Select Your Desired service in following Menu and Proceed -

The screenshot shows the Maharashtra Right to Public Services Act portal. The 'Sub Department' dropdown menu is set to 'Maharashtra Maritime Board'. The 'Proceed' button is circled in red. Below the dropdown, there is a list of services available for selection.

- ☒ Sale of Tide Table
- ☐ Sale of Hydrographic survey chart
- ☐ Registration of Vessel
- ☐ To issue new passenger transport license and renewal
- ☐ To issue permission for shooting (Firm/Adulteration)
- ☐ Permission for long distance swimming in Creek or Open Sea

- After Clicking Proceed Button if next screen is not open that time you Allow PopUp Setting of Browser
- Fill Application Form correctly and attached documents as per list and pay the fees Online.
- All Attachment size should be below 100 KB and its nomenclature should simple- Alpha/Numerical

- All Procedure of Form filling and attachment of Document should done in 20 minutes. If you are not done session is Time Out and you get blank screen. (Don't worry Please check your application in your account by pressing Home Tab of account and try again)
- After successfully submission of form you will get SMS and Email for It.

If any queries Please Call to **Call Centre-022-61208900**

Or nearest Maha eSEVA Kendra- Find List and details through following URL

https://mahammb.maharashtra.gov.in/site/upload/pdf/Maha_eSeva_Kendra_List.pdf

Required Documents for Service Applications

Certificate Name :- Registration Of Vessel

Required Documents

Proof of Identity (Any -1)

- 1) Applicants Photo
- 2) Applicants Signature

Proof of Address (Any -1)

- 1) PAN card
- 2) Passport
- 3) Aadhar Card
- 4) Driving License

Mandatory Documents (All Mandatory)

- 1) G A plan
- 2) Bank letter
- 3) Deed of Sale
- 4) Original VRC
- 5) Bill of Purchase
- 6) Receipts of engine
- 7) Receipts of engine
- 8) Survey certificate
- 9) Tonnage calculation

- 10) No Dues Declaration
- 11) Certificate of Builder
- 12) Income Tax Certificate
- 13) Police NC Non Cognisable
- 14) Police NC Non Cognisable
- 15) Instrument of Mortgage Form
- 16) Masters certificate of Competency
- 17) Photos of Vessel with different angle – (3 photos)
- 18) Launching fee / (Receipt of construction fee) Receipt of lease rent (As per requirement)
- 19) Affidavit of owner stamp 100 Rs /Certificate of citizen ship and ownership (On Rs 100 stamp Paper)

Certificate Name :-To Issue New Passenger Transport License And Renewal

Required Documents

Proof of Identity (Any -1)

- 1) Applicants Photo
- 2) Applicants Signature

Proof of Address (Any -1)

- 1) PAN card
- 2) Aadhar Card
- 3) Electricity Bill
- 4) Ration Card Number

Mandatory Documents (All Mandatory)

- 1) Survey Certificate
- 2) Insurance Certificate
- 3) Lease License Contract
- 4) Registration Certificate
- 5) latest photograph of passenger vessel

Certificate Name :-To Issue Permission For Shooting (Films/Ads/Serials)

Required Documents

Proof of Identity (Any -1)

- 1) Applicants Photo
- 2) Applicants Signature

Proof of Address (Any -1)

- 1) PAN card
- 2) Passport
- 3) Aadhar Card
- 4) Rent Receipt
- 5) Telephone Bill
- 6) Driving License
- 7) Electricity Bill
- 8) Election / Voters ID
- 9) Property Tax Paid Receipt

Mandatory Documents (All Mandatory)

- 1) Self Declaration
- 2) Company Registration Certificate/ADHAR / PAN / Driving License Certificate

Certificate Name :-Permission For Long Distance

Swimming In Creek Or Open Sea

Required Documents

Proof of Identity (Any -1)

- 1) Applicants Photo
- 2) Applicants Signature

Proof of Address (Any -1)

- 1) PAN card
- 2) Passport
- 3) Aadhar Card
- 4) Rent Receipt

- 5) Telephone Bill
- 6) Driving License
- 7) Electricity Bill
- 8) Election / Voters ID
- 9) Property Tax Paid Receipt

Mandatory Documents (All Mandatory)

- 1) Self Declaration
- 2) Document of Port Tax
- 3) Medical Fitness Certificate
- 4) List of next to Kin of the swimmers

Certificate Name :- Vessel Survey

Required Documents

Proof of Identity (Any -1)

- 1) Applicants Photo
- 2) Applicants Signature

FORM 1

Document (Submit any 2 of the following documents)

✔ Document Format should be JPEG/PDF.
✔ The size of the documents between 75 KB to 100 KB.

☐ General Arrangement plans

☐ Safety Equipment plans

Extra Document

✔ Document Format should be JPEG/PDF.
✔ The size of the documents between 75 KB to 100 KB.

☐ Structural drawings

☐ Freeboard markings

☐ Shell expansion

☐ Machinery and Machinery layout

☐ Propeller

☐ Skirting

☐ Gears and Steering plans

☐ Pipeline such as Bilge & Ballast

☐ Oil transfer

☐ Particulars of wheel house

☐ crew accommodation

☐ Passage

☐ Galleys

☐ Stores/ services place

☐ Particulars of ventilation/ Change of air for engine room

☐ Other (if any)

Upload Documents

FORM 2

✦ UPLOAD DOCUMENTS

Documents

✓ Document Format should be JPEG/PDF

✓ The size of the documents between 75 KB to 100 KB.

☐ Copy of Certificate of Registration (if already registered)

Form 3

✦ UPLOAD DOCUMENTS

Document (Submit any 2 of the following documents)

✓ Document Format should be JPEG/PDF

✓ The size of the documents between 75 KB to 100 KB.

☒ General Arrangement plans

Upload File

Choose File

Adhar Card VL...i Mahajan.pdf

☒ Safety Equipment plans

Upload File

Choose File

Adhar Card VL...i Mahajan.pdf

Extra Document

✓ Document Format should be JPEG/PDF

✓ The size of the documents between 75 KB to 100 KB.

☐ Structural drawings

☐ Freeboard markings

☐ Shell expansion

☐ Machinery and Machinery layout

☐ Propeller

☐ Shoring

☐ Gears and Steering plans

☐ Pipeline such as Bilge & Ballast

☐ Oil transfer

☐ Particulars of wheel house

☐ Particulars of Life Saving

☐ Fire Fighting

☐ Light and Sound signals

☐ Navigational and Communication equipment

☐ Other (if any)

☐ Computation of the strength of the hull, decks, bulkhead including collision bulkhead etc

☐ Computation of stability, free board clearly showing amount of cargo and method of its placement, depicting calculation of metacentric height.

☐ All possible data from the Ex Registering Authority regarding stability

☐ Copy of Registration Certificate of vessel, if applicable.

☐ Certificate of machineries from manufactures or classification societies or surveyors.

Upload Documents

Sale Of Tide Table

Required Documents

Proof of Address (Any -1)

- 1) PAN card
- 2) Passport
- 3) Aadhar Card
- 4) Motor Driving License

Sale of Hydrographic Survey Chat

Required Documents

Proof of Address (Any -1)

- 1) PAN card
- 2) Passport
- 3) Aadhar Card
- 4) Motor Driving License